

ELECTRIC Flight Expo

Description	Company Name	Phone Number
Show Management	EFX Productions	480-766-1818
Electrical, Phone & Plumbing Services	Trade Show Electrical (TSE)	602-567-1049 FAX 602-567-1044
Switchboard	The University of Phoenix	623-433-7100
Food & Beverage	The Centerplate Catering	623-433-7212
Sellers Permit	City of Glendale-Lori Green	623-930-3190

SHOW LOCATION

UNIVERSITY OF PHOENIX STADIUM

One Cardinals Drive
Glendale, AZ 85305
623-433-7100 Phone
623-433-7199 Fax

Stadium.

Loop 101 Freeway North or South.
Exit Glendale Ave. Turn East onto
W. Glendale Ave. Turn South (right)
on N. 95th Ave. Cross over Maryland
Ave. Take 2nd left into Stadium Dr.
Loading Dock on South end of

MOVE-IN AND OUT TIMES

Move-In Times

Thursday, March 11th, 2010
10:00 a.m. – 7:00 p.m.

Move-Out Times

Sunday, March 14th, 2010
3:00 p.m. – 11:00 p.m.

Exhibitors must check in with Show Management located near the receiving doors off the loading dock. You will pick up your Vendor packet and badges.

No set up is permitted on Friday March 12, 2010. All materials must be out of the stadium by 11:00 p.m. Sunday March 14, 2010. Exhibitors may enter 1 hour early each day to re-stock booth.

TRADE SHOW SCHEDULE

Friday	March 12 th 2010	9:00 a.m.	6:00 p.m.
Saturday	March 13 th , 2010	9:00 a.m.	6:00 p.m.
Sunday	March 14 th , 2010	9:00 a.m.	3:00 p.m.

SPECIAL EVENTS: Friday March 13th Vendors Only 6-9 p.m.

Fun Fly in the Stadium

Saturday 14th Registered Pilots

**** 6:00–9:00 p.m. Night Fly in the Stadium**

SHIPPING

Products must arrive Monday, March 7, 2010 through Thursday, March 11, 2010.

THE STADIUM WILL NOT STORE ANY PACKAGES BEFORE THIS DATE OR AFTER THE EVENT SO BE SURE YOUR PACKAGES ARRIVE/PICKUP IS ON SCHEDULE. THANK YOU IN ADVANCE FOR YOUR HELP WITH THIS MATTER!

Shipping address: **One Cardinals Drive
Glendale, Arizona 85305**

**Please include on your shipping label: Electric Flight Expo or EFEXPO
Company Name & Booth Number**

EXHIBIT SALES

Exhibitors making direct sales require a Business License Call 623-930-2233

FOOD/DRINK

Centerplate Catering is the exclusive food and beverage distributor at the Stadium. **Centerplate Catering forbids any outside food or beverage to be brought into the Stadium.** All exhibitors distributing samples food and/or beverages must file an Authorization Request Form prior to the event.

SECURITY

Security personnel provided 24 hours per day from move-in through move-out. Show Management recommends that all booths be occupied by Exhibitor personnel at all times and especially at the close of the show until items have been removed during move-out.

INSURANCE

Show Management is insured against public liability and property damage claims arising out of the conduct of the show. Exhibitors are encouraged to seek their own insurance to cover their own property and inventory. Exhibitors are also encouraged to seek their own insurance against accidents, injuries and property damage caused to any persons or property which arises out of an Exhibitor's participation or activity in the show.

SERVICES

To order electrical, phone, internet, plumbing and/or cleaning services please contact Trade Show Electrical (TSE) at 602-567-1049. An electrical order form is included with your packet. All other forms can be downloaded on the www.efexpo.com website.

If you have any special requests or need additional tables please email your request to dave@efexpo.com.

ACCOMMODATIONS

Hotel	Address	Code	Room Type	Price
	7370 N. Zanjero Blvd. Glendale, Arizona 85305 www.springhillsuitesglendale.com			1-623-772-9200 Sales 1-623-8905 Fax
\$139.00 per night	Click Here for a (King Suite) Click Here for a (2 Queens Suite) Group Code if you call: efeefea or efeefeb for 2 Queens			
	7350 N. Zanjero Boulevard Glendale, Arizona 85305 www.residenceinnglendale.com			1-623-772-8900 Sales 1-623-772-8905 Fax
\$149.00 per night	Group Code: Efxefxa Group Name: EFX Productions or Electric Flight Expo			
 RENAISSANCE. HOTELS · RESORTS · SUITES	9495 W. Coyotes Blvd. Glendale, Arizona 85305 http://www.renaissanceglendale.com/			Ph: (623) 937-3700 Fax: (623) 937-3703
\$169.00 per night	Group Code: Flight Expo Group			 RENAISSANCE. HOTELS · RESORTS · SUITES

DINING

There are many restaurants in the area. Please visit www.westgateaz.com for a list of all the restaurants located at the Westgate which is next door to the Stadium.

BADGES

BADGES ARE ALLOTTED AS FOLLOWS: Four (4) badges for the first booth and two (2) for each additional booth. Extra badges may be ordered at a cost of \$20 each and must be prepaid. Lost badges will be available at the show for \$10 each and must be paid at the time of request.

Exhibitor badges will be available for pick up during move-in on Thursday, March 11, 2010. Badges must be worn at all times in the University of Phoenix Stadium.

PARKING

Exhibitor Parking – East Lot
Parking is FREE for Exhibitors and Attendees



Complete only if you are not selling at Electric Flight Expo

Sellers statement of obligation to Arizona State

I, _____, hereby certify that _____
Business owners name Name of Company

**is not offering any items for sale that are subject to the sales and use of tax.
Therefore, we are not required to hold a valid sellers permit.**

Company Name _____

Address _____

City _____ **State** _____ **Zip** _____

Phone number _____

Business License # _____

Drivers License # _____

Items to be displayed _____

I declare and affirm that to my knowledge the above information is true and correct.

Signature _____ **Date** _____

If you are not selling at the show, the foregoing information and completion of this form is required if you do not hold a current Arizona sales tax number or temporary sellers permit.



EXHIBITOR BADGE REQUEST

Four (4) badges for a 10x10 booth and two (2) for each additional booth.
(Please Print)

Company _____

Phone Number _____ Email _____

1. _____ 6. _____

2. _____ 7. _____

3. _____ 8. _____

4. _____ 9. _____

5. _____ 10. _____

PILOT BADGE REQUEST

ONE FREE PILOT BADGE FOR EACH 10X10 BOOTH PURCHASED

**ADDITIONAL PILOT BADGES CAN BE PURCHASE FOR \$25 PER PILOT
(INCLUDES ALL THREE DAYS MARCH 12-14, 2010)**

**ALL PILOTS MUST PROVIDE A CURRENT AMA IDENTIFICATION CARD
PLEASE PROVIDE YOUR AMA # OR A COPY OF YOUR AMA CARD**

1. _____ 6. _____

2. _____ 7. _____

3. _____ 8. _____

4. _____ 9. _____

5. _____ 10. _____

**BADGE REQUEST MUST BE RETURNED NO LATER THAN February 26, 2010
to Fax 480-456-1113 or email jack@efexpo.com.**